

## GIVE Foundation

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Schedules forming part of the accounts for the year ended March 31, 2006

### Schedule 20: Significant Accounting Policies and Notes to the Accounts

#### A. Significant Accounting Policies:

##### 1. Accounting Convention

The financial statements are prepared on accrual basis under the historical cost convention, in accordance with applicable accounting standards and provisions of the Companies Act, 1956.

##### 2. Grants

Grants relating to fixed assets are credited to Capital Grants in Balance Sheet. Such grants are recognised in the Income and Expenditure Account on a systematic and rational basis over useful life of the fixed assets. The allocation to the income statement is made over periods and in the proportion in which depreciation on the related Fixed Assets are charged to Statement of Income and Expenditure.

Revenue grants are recognised as income in the Income and Expenditure Account in the same period in which the relevant expenses are charged to the Statement of Income and Expenditure.

##### 3. Fixed assets

Fixed assets are recorded at cost of acquisition including incidental costs related to acquisition and installation.

##### 4. Inventories

Inventories of promotional materials are valued at lower of cost and net realizable value.

##### 5. Intangible Assets

Intangible assets are recorded at cost of acquisition. They are amortised on a straight-line basis over a period of 2 years.

##### 6. Depreciation

Depreciation has been provided on tangible fixed assets over the useful life of the assets on the written down value method, at rates and in the manner specified under Schedule XIV to the Companies Act, 1956.

## **7. Investments**

Current investments are carried at lower of cost and fair value.

## **8. Foreign Exchange Transactions**

- i) Transactions in foreign currencies are recorded at the rate of exchange in force at the time of occurrence of the transactions.
- ii) Exchange differences arising on settlement of revenue transactions are recognised in the Statement of Income and Expenditure Account.
- iii) Monetary items (other than those related to acquisition of fixed assets) denominated in a foreign currency are restated using the exchange rates prevailing at the date of balance sheet and the resulting net exchange difference is recognised in the Statement of Income and Expenditure Account.
- iv) The difference between the forward exchange rate & the exchange rate on the date of transactions is recognised as income or expense over the life of the forward contract. The gain or loss on cancellation of forward cover is taken as income or expense in the Statement of Income and Expenditure Account.
- v) Exchange differences arising due to repayment of liabilities relating to acquisition of fixed assets from a country outside India and restatement of such liabilities as at the date of the balance sheet are adjusted in the carrying amount of such fixed assets.

## **9. Retirement Benefits**

- a) Liability for leave encashment and gratuity is accrued on a full liability basis as at the date of the balance sheet.
- b) Contribution as required by statute made to Government Provident Fund is debited to the Statement of Income and Expenditure .

## **10. Provisions, Contingent Liabilities and Contingent Assets:**

Provisions involving substantial degree of estimation in measurement are recognized when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent liabilities are not recognized but are disclosed in the notes. Contingent assets are neither recognized nor disclosed in the financial statements.

## **11. Operating Leases:**

Assets acquired on leases, where a significant portion of the risks and rewards incidental to ownership is retained by the lessors, are classified as operating lease. Lease rentals are charged to the Statement of Income and Expenditure on accrual basis.

**B. Notes to the Accounts:**

1. The foundation has made the following disbursements during the year out of funds raised for other developmental organizations (Schedule 4);

<b>Particulars</b>	<b>Current Year (Rupees)</b>	<b>Previous Year (Rupees)</b>
NGOs	41,592,834	23,810,547
Disaster Relief	4,396,611	42,650,176
Charity Accounts	9,054,779	-
<b>TOTAL</b>	<b>55,044,224</b>	<b>66,460,723</b>

2. No provision for taxation for the year has been made as the Foundation is entitled to claim tax exemption u/s 11 of the Income Tax Act, 1961.
3. Operating Leases  
The Company has taken various residential & commercial premises under cancellable operating leases. The lease payments recognised in the Statement of Income and Expenditure is Rs. 470,725/- (Previous Year Rs. 330,635/-)
4. Previous year figures have been recast / restated wherever necessary to conform to figures of the current year.
5. Balance Sheet Abstract and Company's General Business Profile in terms of Part IV of Schedule VI to the Companies Act, 1956.